



BULSCA committee meeting 19/06/2018 7pm

Present – Jared Wray Chair, Joshua Hale Club Recruitment, Sophie Priddis Communications and Hannah Smallwood Club Development

Apologies – Ben Holloway Treasurer and Tom Sharp Champs

Agenda	Comments	Actions
Matters Arising	None	
Committee Vacancies	Currently need recruit for Data and Secretary as well as new welfare officers. We will put it out to vote on by clubs. The vote will be considered time restricting.	Jared to run elections Nominations out by Friday for a week then a week to vote
Mailing list	Still sparse due to GDPR but slowly populating	
BULSCA Survey	This will fall under club development but will feature questions relating to most roles.	Joshua to send Hannah information from previous years
Handovers	Completed with the exception of the new roles. Jared and Josh to catch up over the new role next week	Jared and Joshua to meet Joshua to come with draft action plan
Tech	Everyone needs access to drop box Club Recruitment needs access to MailChimp Website, check Club recruitment has access, Change Communications email to Comms from Social. Club Recruitment email needs to be added to the all committee	Jared add all to Dropbox except Joshua personal Joshua set up a Dropbox for CR email
Courses	Bootcamp to be moved to September due to no replies on survey Judges course as soon as possible in new term somewhere central Instructors course just ran in Warwick but run another soon, Josh in South and ask Michael to run a “north” one. Look to branches and students unions for funding.	Hannah to organise Bootcamp Hannah to organise Judges course Hannah to organise Instructors Course Hanna to follow up with Warwick about BULSCA attendance
Comps	Birmingham would like the 8 <sup>th</sup> , Loughborough cannot do 30 <sup>th</sup> anymore, champs possibly 23 <sup>rd</sup> -24 <sup>th</sup> of March in Swansea and Nottingham and Plymouth are a possibility with committee support	Hannah to talk with Plymouth and Nottingham
Meetings	Minutes will be on Dropbox, agenda will be put together via Facebook, if all could comment items, description and rough times for discussion, All need to submit at least one item each even if just a generic update. Jared had a master spreadsheet for group activities.	Jared to organise meetings via Doodle poll

Conference	Opportunity for people to network especially Joshua	Joshua, Jared, Sophie and Ben – make notes in sessions to do report post conference
Media	Communication and Chair will have access to all and will post on other committee members behalf (Facebook approve others posts) We are looking to share other organisations posts about drowning prevention and similar activities.	
Judges	Subgroup to meet to discuss election pledges regarding judging	Joshua. Jared and Hannah to discuss.
Polos	Yes to committee tops and also need to look into ordering judges tops	Ben to investigate