

6/6/20 BULSCA COMMITTEE MEETING MINUTES



Action Points	Responsible	Due Date
Please send a paragraph and picture for 'About You' section on website and for facebook to (social@bulsca.co.uk)	All	14/6/2020
Committee online social to take place with BJP members present.	Ben B	TBC
1 on 1 meetings to be held between Ben and committee members	Ben B	TBC
Send Ben (chair@bulsca.co.uk) a list of 5 things that you would like this committee to achieve and a list of things you would like to achieve	All	11/6/20
Encourage any candidates to apply for welfare officer or BJP position	All	ASAP
Complete handovers and contact Ben B with any problems	All	ASAP

Meeting Information

Date:		Location:	Jitsi.org
Time:		Chair:	Ben Barker
Called By:	Ben Barker	Taking Minutes:	Michael Kirkham

Attendees: Ben Barker, Michael Kirkham, Emma Smith, Jared Wray, Ellie Murray, Julia Whitworth, Emily Goodwin, Adam Lane, Eleanor Lavelle

Apologies: None

Agenda Item	Summary of discussion	Action points
Welcome and apologies	Ben: Welcome to the first meeting of this committee, congratulations on your election and thank you for supporting BULSCA. - Emily G and Ellie M late (technical problems)	
	Next meeting: With possible technical problems, please arrive early	
	BB: Looking forward to working as a team together. If at any point during the year you feel overwhelmed or need help, please contact me or another member of the committee, privately	
	Please send a short section about yourself, your position, why you ran, etc, along with a picture or yourself to Adam (social@bulsca.co.uk) to update the website	All: Send committee page info and photo to Adam

	Committee bonding session online. Shall I invite BJP? Consensus: Yes.	Ben will organise
	Ben: plan to arrange 1 to 1 meetings with all committee members to support and get coherent plan	Ben will organise
	Ben: By Thursday, please send me (chair@bulsca.co.uk) a list of 5 things that they would like this committee to achieve and a list of things you would like to achieve in your role. I will go through these and come up with a cohesive plan for the year. I plan to publish this to the BULSCA community to inform them of our plans, keep them updated and keep us to plan/give us a checklist.	Committee members send list of 5 things to Ben by Thursday
	Ben: Welfare officers need appointing. Richard Evans has been appointed by the previous committee. If anyone knows anyone who would be good/interested, please encourage them to apply (chair@bulsca.co.uk). As Richard is male, preferably female, but we're open. Adam: I will put something out on the facebook	
	For the BJP we have Felix Ng, Jamie Roberts and Sophie Priddis. This is a big improvement on the previous years, but there is space for more still, so please encourage others to sign up if they are interested/meet requirements.	
AoB:	<p>Emma: Access issues with the bank account mentioned in the bank account. Will involve people with access to try to work things out.</p> <p>Ellie L: issue with email access in handover, Jared is fixing. Emily: need some documents for handover, will try contacting Josh H and Hannah S.</p> <p>Ellie M: Do we have plans for the league if lockdown continues/comps are prohibited? Ben: It's on my mind, but there's no solid plan as things are in flux, will have to be reactive. Emily G: should we come up with a contingency plan now, or wait and see? Ben B: as things are in flux, not right now. Will probably put a plan to clubs for a vote if/once we have one. Ellie L: Wonders about capping number of teams to comps to allow for social distancing in comp isolation. Ben B: That is an option, but if we still need to socially distance, some events can't happen (such as swim-tow, etc). Emily G: Swim England have said no more (masters) events for the rest of the year, as guidance. Ben B: it's very much in flux, so we will adapt to the current guidance.</p>	
Next meeting	Sunday 14th at 2:00pm. Intend to have a more substantial discussion based on actions points listed today. Thanks for coming	