

6/2/2019 BULSCA COMMITTEE MEETING AGENDA

Meeting Information

Objective: To discuss BULSCA-RLSS draft agreement.

Date:	06/02/2019	Location:	Skype
Time:	20:00	Chair:	Jared Wray
Called By:	Jared Wray	Taking Minutes:	Michael Kirkham

Attendees: Jared Wray, Michael Kirkham, Ben Holloway, Sophie Priddis, Hannah Smallwood, Conor Ingham, Tom Sharp, Joshua Hale

Apologies:

Preparation for Meeting

Please Read: RLSS and BULSCA draft Service Level Agreement (SLA)

Please Bring: Your charming smiles

ACTION AND AGENDA ITEMS

<i>Action Items from Previous meeting</i>	<i>Responsible</i>	<i>Due Date</i>
On hold. This meeting is primarily to discuss the BULSCA-RLSS SLA		

<i>Agenda Items</i>	<i>Outline</i>	<i>Presenter</i>	<i>Time Allotted (mins)</i>
1. Welcome and Apologies		Jared Wray	5
2. Champs entry	Organise champs entry forms	Tom Sharp	5
3. Discuss the RLSS-BULSCA draft SLA	See item name.	Jared Wray	30
	All further items to be considered 'Other Business' to be discussed if time.		
4. BULSCA Awards	Draft awards proposed with modifications from last year.	Sophie Priddis	10
5. Draft GDPR policy	Need to develop a procedure for access requests and work with Conor and Sophie concerning a data register	Josh Hale	15
6. Warwick	It was late	Jared/Michael	5

competition info			
7. Championships	Update	Jared/Tom	10
8. GM update	Ben - finance report? Hannah - any bonus things for if we finish?	Michael	5
9. BULSCA members: London?		Michael	5
9. Date of Next Meeting		Jared	5
10. AoB			

6/2/19 BULSCA COMMITTEE MEETING MINUTES

<i>Action Points</i>	<i>Responsible</i>	<i>Due Date</i>	
1. Publish minutes of previous meeting to website			

<i>Agenda Item</i>	<i>Summary of discussion</i>	<i>Action points</i>
1. Welcome and Apologies		Jared Wray
2.Champs entry	<p>Tom: Spoke to Luke Peel about entry forms. He says that BULSCA current system hasn't been maintained. Offered use of his for £100. What do we think of this, can we afford that, or shall Tom and Conor try to get the BULSCA system renewed or creating a new one?</p> <p>Conor: Luke's is a simple entry system that can be recreated, but would be more time consuming.</p> <p>Ben: Can we make one and use it for league too?</p> <p>Tom: Main question is: will we pay £100?</p> <p>Jared: We can't afford that. I thought it was software he used. Can we barter/ask nicely?</p> <p>Josh: Not sure we can afford to set a precedent of paying for things. We can't afford it.</p> <p>Conor: Agreed, we can also do it without paying.</p> <p>Jared: Google form entries like for league?</p> <p>Conor: Should work fine.</p> <p>Josh: Google docs isn't considered secure enough for GDPR data protection.</p> <p>Conclusion: We can't afford to. Conor will sort out an entry system with Tom.</p>	Tom and Conor sort champs entry system.

3. Discuss the RLSS-BULSCA draft SLA

Pre-note: Josh: Can we somehow include use of RLSS scoresystems in the SLA?
Jared: Interesting idea, can think about it another time.

Discussion of draft

Josh: concerned about RAG commitments. Don't know how many there are.

Jared: Think it's easily solved with rewording. Say 'Or equivalent' or 'if available'.

Michael: See comments document.

Jared: This is a good level of detail, but is a first draft from Lee Heard. It's not giving us much more detail than the discussion. It's mostly things we need to talk to and go back to the RLSS with to sort out. It is very generic and we need to work it out. Section 5 is the most relevant stuff for us to discuss.

Josh: Is possibly being vague to allow us negotiating room.

Jared: possibly, but seems like a rush job, are sentences unfinished, etc. While being vague does give us wiggle room, it means that we don't know what they expect.

Michael: In our meetings with Lee, Jared, he wanted to be open and negotiate, so that is possibly why it's vague.

Jared: Possibly, but it's not very helpful.

Jared: I'd like to discuss section 5 and 6 now as a committee as they are about BULSCA and the RLSS's commitments rather than technical. Look at what we think is achievable and what we want/can do.

Section 5 point 1.

Josh: Can we make a list of them at the beginning of the year and update?

Jared: seems unnecessary. They want us to promote joining the RLSS and promote the benefits of joining the RLSS.

Currently I think all BULSCA affiliated clubs are RLSS members/were and are late paying. So need to know what promoting is.

- Presentation at GM, an email?

Michael: Is this biased to the RLSS and we should encourage others?

Jared: Consider it like sponsorship. They pay this insurance and we advertise them.

Section 5 point 2.

Jared: So encouraging people to be more involved with RLSS. Can manage that.

Hannah: What's microvolunteering?

Josh: That's a one off activity.

Jared: Like Don't Drink and Drown campaign.

Hannah: So getting people in to BULSCA?

Michael: Could be, they could promote BULSCA to RLSS 18 year olds starting uni.

Jared: Make sure that's going both ways. Promoting each other.

Michael: Could also do those leaving BULSCA and going in to RLSS community.

Josh: I tried to start that last year, but unfortunately not many replied to my requests. This could be doable to have intake to BULSCA, then output from BULSCA to RLSS.

Jared: Talks about engaging with Youth Advisor.

Michael/Josh: It says 'their vision'. If there's a chance their personal vision varies we might disagree with it and we might

not want to be involved.

Jared: Also, are we working directly with the Youth Advisor and their vision or the RLSS's vision and the Youth Advisor is a go-between? Position needs defining.

Jared: At the GM just want to discuss section 5 and 6. Moving on to section 6.

Point 1: Already raised not all unis have a RAG society.

Josh: Not sure that RAG will choose RLSS (based on personal involvement) as the students have to choose charities and can be set based on personal views.

Jared: Might not be able to get RAG overall involved, but maybe a sponsored event or something? But so we're saying that they're unlikely to be chosen as RAG charity.

However, that's not what the SLA says, it says that we will encourage and help, which we can do, independent of the likeliness of the RLSS to be chosen.

Josh: Would be helpful to have a clear list of campaigns, activities and materials that we can do before we consider that. We can say what we need. To actually run things.

Jared: It does say in section 6 that they'll provide materials or draft emails.

Josh: We can't do this in time for getting RAG sorted this year.

Jared: They're paying for this year's insurance already, we don't need to worry about that as long as we're working to

Josh: We can only campaign within term time (preferably excluding exam seasons, etc.), should add a clause.

Jared: Yes, we should work towards this being quantifiable so we can demonstrate that we're doing what is required.

Section 5 point 4.

Jared: many clubs already do this anyway, so not a huge problem. Can be an issue with getting bars involved, etc. as it's a negative campaign, but can do it. With supplies like t-shirts and whatnot.

Josh: And take that further, get funding from branches to run the courses?

Jared: Yeah can get them involved that way, promote branch interactions. I'm wary that clubs shouldn't be forced to buy/pay for things.

Main concern is it being a named campaign, if they miss the window.

Josh: I've run it outside that time.

Jared: Oh, so have Bristol. Will be fine.

Next point: Need to make sure it says championships, don't want them expecting all league competitions to have all qualified members.

Sophie: Also need to ensure that it is just BULSCA affiliated clubs, so we can have guests, and that it doesn't prevent (for example) SLSGB members from competing.

Michael: It does say 'encourage'. As long as we're making an effort, it doesn't stop us from accepting other awards.

Section 6 points.

Happy? Apart from vague wording and things, happy with the spirit of it.

Michael: Can add a requirement for the RLSS to send a

	<p>representative (Youth ambassador) to the AGM and to comps to talk to clubs in isolation.</p> <p>Josh: Can also add that BULSCA will invite an RLSS representatives to 2 competitions a year to advertise RLSS in isolation, etc?</p> <p>Jared: How about updates through the year so we know if we're meeting targets, so we can fix things in advance and uphold the agreement?</p> <p>Josh: Sounds good. Could use it as a discussion point.</p> <p>Michael: Maybe include this with GM? Although could be a bit much if there are many proposals.</p> <p>Josh: Add specifically provide material for recruitment and stuff.</p>	
4. BULSCA Awards	Delayed until next meeting	
5. Draft GDPR policy	Delayed until next meeting	Josh: sort stuff with people
6. Warwick competition info	Will check and confirm this before making a decision	Jared, Conor, Sophie
7. Championships	Discussed at beginning	
8. GM update	Ben will send finance report shortly	
9. Date of Next Meeting	TBA	
10. AoB		