

British Universities
Life Saving Clubs' Association

BULSCA General Meeting Minutes
4th February 2023





Executive Summary

Michael Kirkham has stepped down as BULSCA Secretary.

Glafki Schellekens is elected BULSCA Secretary.

Proposal A, to change the BULSCA Welfare Officer to BULSCA Welfare and Inclusion Officer and to update their responsibilities in the constitution, was passed.

Proposal B was withdrawn.

The competition manual has been updated, with changes summarised here.



British Universities Life Saving Clubs' Association General Meeting Agenda

1. Welcome and Apologies

2. Approval of the Minutes from the Previous Meeting

3. Matters Arising from the Minutes of the Previous Meeting

4. Officer Reports

- 4.1. *Chair, Ell Murray*
- 4.2. *Secretary, Michael Kirkham*
- 4.3. *Treasurer, Dylan Nicol*
- 4.4. *Development Officer, Mia Green*
- 4.5. *Data Manager, Noah Hollowell*
- 4.6. *Championships Coordinator, Chloe Warr*
- 4.7. *Communications Officer, Lauren Hill*
- 4.8. *Welfare Officer, Kirsty Reed*

5. BULSCA Committee Officer Election

- 5.1. *BULSCA Secretary*
Declared Candidates: Glafki Schellekens

6. Discussion of Proposals

- 6.1. *Welfare and Inclusion Officer – Constitution Update*
See Appendix A
Committee recommendation: Accept without Discussion
- 6.2. *External Student Eligibility*
See Appendix B
Committee recommendation: Accept with Discussion



7. BULSCA Manuals Update

8. Date of Next Meeting

9. Any Other Business



British Universities Life Saving Clubs' Association General Meeting Minutes

1. Welcome and Apologies

The meeting began at 10:45 am.

Present are:

BULSCA committee members present:

Chair	Ell Murray
Secretary	Michael Kirkham
Treasurer	Dylan Nicol
Development Officer	Mia Green
Data Manager	Noah Hollowell

BULSCA member clubs and representatives present:

Club	Representative 1	Representative 2
Warwick	Kirsty Reed	Noah Hollowell
Nottingham	Mia Green	Aoife Cleland
Sheffield	Amy Parnell	Hannah McElroy
Birmingham	Lizzie Hickman	Tom Park
Loughborough	Molly Barrios	Joseph Cole
Southampton	Owain Jones	Jack Owen
Bristol	Amelie Harrison	Annabel Cruse

BULSCA member clubs and representatives joining online:

Club	Representative
Durham	Adam Lane
Oxford	Michael Romero
Swansea	Helen Jenkins

Note: Oxford and Swansea representatives did not remain online throughout the meeting.

2. Approval of the Minutes from the Previous Meeting

No comments or corrections on minutes from previous AGM.

Michael Kirkham proposes to accept.

Mia Green seconds.



In favour: 10

Against:0

Abstain:0

Previous meeting minutes approved.

3. Matters Arising from the Minutes of the Previous Meeting

None.

4. Officer Reports

4.1. Chair, Ell Murray

At this point we are a third of the way through the 2022-23 season with 2 of 6 competitions having taken place. I'd like to extend a massive thank you to Isobel from Nottingham and Glafki from Birmingham for heading up their organisation, as well as to the judges and helpers who volunteered to make them happen.

As Chair, my focus for this season has been reviewing and ensuring we're following our own procedures to allow consistency year on year. This has meant I've not been making any particularly drastic changes, rather doing mostly behind-the-scenes tinkering and dealing with issues as they arise. A few specific things I've done:

- Worked with Welfare Officer to ensure our new Diversity & Inclusion policy is implemented,
- Worked with Secretary to review and update BULSCA documents,
- Offered assistance to comp organisers where needed; created spreadsheets for deadlines / profit limits,
- Attended RLSS Sport Action Group meetings to represent BULSCA's views.

Each committee member tell you what they've been up to but I wanted to thank them each for their work so far.

Michael has been my right hand man this year. At this meeting he'll be stepping down from his committee role as Secretary to the much less time consuming role of being a father (if your baby ever wants to sign up to body or to a judges course, that would be great). Thank you for all your work and support.

Dylan has sorted access to the accounts, memberships and distributed info about the support fund.

Noah has made a fantastic new website & new scoring system we'll be trialling today. On par with that achievement he taught the rest of us how to get our BULSCA emails to our phones.

Chloe has been making great progress with arrangements for champs. She unfortunately isn't here as she messaged her apologies last night from A&E after injuring her foot, but has still sent a full officer update.

Mia managed to get an officials course sorted at very short notice, and we now have plenty of probationary judges signing up to shadow.

Lauren has been distributing all info via mailing list and posting on our social media. She hasn't yet blocked me even when I message her at ridiculous hours.



Finally I wanted to shout out Kirsty, who has put a huge amount of effort into expanding the Welfare Officer role and developing the adjustments procedure.

Looking to the rest of the year there's more I'd like for Committee to achieve, including:

- Finish reviewing governance documents to ensure they're up-to-date / functional,
- Create Development and Competition Organising areas of the website to ensure all resources and advice are easily accessible,
- Create a BULSCA Publicity / social media subcommittee to be overseen by the Communication Officer.

I want to take the opportunity to encourage you to pass on any feedback or ideas to pass you have. It doesn't just have to be to raise issues - BULSCA has plenty of very experienced lifesavers and club committee members and I genuinely value your perspective. Thanks for reading.

4.2. Secretary, Michael Kirkham

Unfortunately, this year, due to logistical issues, the BULSCA competition manuals were not updated before the competitive season began. I have now updated them with the BULSCA Judges Panel and hopefully in future the BJP will be able to update the manual without the committee's direct involvement beyond approval.

I've undertaken a review of the BULSCA documents with Eil Murray and identified areas required for update. I have not yet implemented the improvements.

Unfortunately for BULSCA, and fortunately for me, my wife is expecting a baby in February and as such I am stepping down from the secretary position.

4.3. Treasurer, Dylan Nicol

Since the AGM of 2022 there has been minimal movement in the BULSCA account, however with Champs on the horizon this is likely to change in the next month.

Shortly after the AGM BULSCA facilitated the donations from the club support fund of £49 being awarded to Durham and £200 to Swansea, leaving BULSCA £249 to support future club needs. From September to December the annual club membership fee began to be paid. This year there was a £20 increase in club membership fees on the 2021-2022 season with the cost rising to £40 as well as a large loss at last year's Champs. This was to account for the rising costs of Champs, membership fees that BULSCA has to pay and support for the club development fund. With 11 paying clubs having joined this year, this has brought in an income of £660, with £20 from the club support fund 2022-2023 being awarded to assist a club to afford this year's membership.

Over the coming month there will be an increased pressure on the BULSCA accounts but until entries for Champs are in then the impact cannot yet be fully understood. Chloe will provide further details on the finances of Champs. One club has still not paid (£1,540) for last year's Champs. The issue preventing payment is currently being resolved, but until it is this is a significant deficit in the BULSCA accounts.

£500 has been paid as a deposit for the pool, increasing BULSCA's expenditure at mid-term this year compared to last. However, so far it does not appear that BULSCA should lose as much money as last year.

A summary of the accounts from July 2022 to February 2023 are below.



BULSCA Interim Accounts			
Income		Expenditure	
Total Membership	£660.00	Club Development Fund	£269.00
		Website Domain Fee	7.80
		Champs (so far)	£500.00
		RLSS Annual Membership	£73.00
Total Income	£660.00	Total Expenditure	-£842.00
Opening Balance July 2022	£1407.66		
Net Income	-£118.00		
Closing Balance Feb 2022	£1157.86*		

* After receiving outstanding Champs payments will be £2,697.86

4.4. Development Officer, Mia Green

My main focus so far this year has been on trying to set up a Judges Training Course (which finally happened, yay!), however, this proved to be more time consuming and challenging than initially anticipated. I am hoping to run another course in April for those of you who were unable to attend the first, but I may head down a different organisational route this time. Thank you to all who showed interest and attended the course, you have helped make running future competitions more achievable.

One of the requests made by the RLSS in return for running the course was the requirement by BULSCA to encourage more of our judges to help at RLSS events such as speeds as they too struggle for judges. If you happen to find yourself with a spare weekend and would not mind helping out with these events, it would be greatly appreciated. The next big one is RLSS Speeds in Liverpool on the 11th and 12th of March (the weekend before BULSCA champs).

Sourcing Head Referees for competitions this year has been raised as an issue. Just a reminder that there is no official qualification that someone has to hold to be eligible, they just have to be a qualified judge with 'suitable' experience. Please can all competition organisers remember to send EII (BULSCA Chair) the names of SERC writers and head referees for approval before releasing their competition programme.

I have also spent time looking into the new National Lifesaving Academy (NLA) which will be replacing Survive and Save (S&S) and what this means for BULSCA. For BULSCA Championships this year, we will be accepting either qualification as they are both currently valid – please note that from August 2023, S&S will no longer be awarded or recognised. The new NLA covers pretty much the same syllabus as S&S with a few new additions to take note of (snakebites for one), but is essentially a restructuring to bring the award closer in line with the NPLQ, and making the distinction award more easily accessible. The main impact for clubs will be the requirement to have access to a training defib for assessments. For those clubs who may not be able to afford one with their budgets, I would suggest speaking to your RLSS branch to see if they can offer financial assistance. The small yellow defibrillators which are sufficient for completing the awards are approximately £42 each from the RLSS shop. It is advised that all BULSCA clubs stay in regular contact with your RLSS branch and where possible, help to promote any campaigns run by the



RLSS (even if just by sharing Instagram posts) as it helps to maintain and improve BULSCA's relationship with the RLSS.

If anyone has any queries or anything NLA/S&S/Lifesaving related that I might be able to assist with, please do not hesitate to contact me and I will be more than happy to help if I can.

4.5. *Data Manager, Noah Hollowell*

So far this year

I've spent the majority of my time redoing the BULSCA website. This was mostly accomplished before the season began. The old site was tired and outdated with major issues, as a result a fresh site became the solution. I also obliterated the ever increasing amount of spam that the committee emails were receiving.

The new site presents a major opportunity to streamline club interaction and competition management. Currently clubs are now able to update their own individual club pages without having to go through myself, and competition organisers are able to provide an array of information about their competitions on their respective competitions page, meaning that information for competitions is quickly available online, without having to go and download the competition pack again because you forgot where you saved it.

Other details implemented since October 2022 include (in no particular order):

- Resource searching (you can search for words in uploaded PDFs to find them quicker)
- Welfare area
- Editable Competition Pages
- Updated Records Page
- Administrative Areas (for Committee)
- 1st, 2nd & 3rd Place display for each season, along with the results table
- Articles & Misc Behind the scenes improvements and easter eggs.

Currently

At the time of writing this report a new Scoring system is in development with a trial run at Warwick Comp. This takes the current score sheet and moves it online. This provides numerous benefits including: multiple editors at once, no more waiting for entries to update in excel, mobile viewable results on the day, etc...

A noted downside is the current lack of not being able to tinker with scores after a competition. I am aware that this is desired and am currently implementing this, aiming for it to be available after Warwick Comp.

The Future

The goal in mind is to continue to update the website with more useful features and encourage clubs to use the website, and gather feedback from this usage into what they would want from the website.

As for the new scorer, the end goal is for it to completely replace the Excel Sheet and become the new default for competitions, providing all the creature comforts of the current sheet, whilst removing all the bottlenecks and annoyances that come with it.



Pending my decision to run again for Data Manager, I would be looking into digitising the whole competition organisation and setup process to help reduce the stress of organising a competition and increase productivity whilst keeping everyone upto date as to what stage the organisation is at. This would aim to include the following:

- Team submission via the website (including all aspects: times, food choices, etc)
- Payment for teams/food/social/etc via the website (removes cash on the day)
- Management of competition documents between BULSCA and Organisers through the website, including the ability to message back and forth.
- Generation of Speed Heats and SERC Draws
- Automatic generation of Info Packs
- Automatic notifications of entry links, times, closing dates via email, facebook, etc
- Ability for Organisers to see a dashboard showing signups, totals for food, social, accommodation and the respective amount owed. To approve submitted teams and suggest changes, email clubs directly, prompt for payment, etc (think of something that would be useful on a dashboard and it can probably happen)
- Ability for Clubs entering competitions to see how much they are required to pay, how to pay it, which teams have been approved, competition details, etc

This is not a comprehensive list and also holds no guarantee of reality.

Within the end of the current Committee term, I'll be committing to finishing the scoring system and updating the website with more functionality whilst putting together documents for future Data Managers and will be committing myself to helping future Data Managers into the indefinite future with using and updating the new site.

4.6. *Championships Coordinator, Chloe Warr*

So far this year:

- Booked Crawley K2 for champs and agreed date of 18/19th March.
- Paid deposit of £500 to secure venue.
- Both SERC writers secured (1 submitted already to BJP).
- Got sign-ups out to squads and individuals.
- Created and designed the logo and merchandise.
- Organised accommodation.
- Secured Head Referee for the weekend.
- Released order of events.

To do:

- Pull off champs (fingers crossed).
- Secure some form of sponsorship. Looking into potential companies who run grad-schemes and may want some recent graduates to advertise their schemes to.
- Create a document for handover with all information/tips for next person. I think this would have been a useful tool for me to have, and using it as a check-list to make sure things were done on time.
- I am looking into the possibility of having some sort of social on the Saturday night of champs.
- Hopefully make connections this year that will assist next year in terms of potential sponsors.



I have really enjoyed being Champs Coordinator this year. It has been very stressful, but I am hoping it will all work out in the end. It has been great being on the committee and I have enjoyed working with everyone. El is a great chair.

4.7. *Communications Officer, Lauren Hill*

So far this year, my role has focused on the communication rather than social media side. The majority of what I have done is through the mailing list and ensuring people know information for competitions and general BULSCA information. I have updated the document on using the mailing list website (mailchimp) to allow for the new update. I want to work on being more active on social media for the remaining half of the year, even when I am not attending competitions. This includes making more posts advertising champs and relevant RLSS campaigns.

4.8. *Welfare Officer, Kirsty Reed*

5. BULSCA Committee Officer Election

5.1. *BULSCA Secretary*

Declared Candidates: Glafki Schellekens

No other candidates declared.

Glafki Schellekens is elected BULSCA Secretary.

6. Discussion of Proposals

6.1. *Welfare and Inclusion Officer – Constitution Update*

See Appendix A

Committee recommendation: Accept without Discussion

Ell Murray speaks in favour of the proposal, to update the BULSCA Welfare Officer position as described in the constitution to include Inclusion, especially in light of the new BULSCA Inclusion policy. See the document in Appendix A.

As part of questioning, it is clarified that the Welfare and Inclusion Officer is not part of the BULSCA committee for impartiality reasons.

Aoife Cleland (Nottingham) proposes to move to a vote. Mia Green seconds.

8 vote in favour

0 against

0 abstain.

The proposal is passed.

6.2. *External Student Eligibility*

See Appendix B

Committee recommendation: Accept with Discussion



Ell Murray speaks in favour of the proposal, to change the BULSCA competition eligibility criteria as set out in the constitution so that more students might compete as part of league counting teams, improving participation. See the document in Appendix B.

Joseph Cole (Loughborough) asks if this means that any student from any university could compete for (for example) Loughborough, which is the case as long as they are a registered student and only compete for one club a year. Similarly, it is asked if could students from different universities form a 'superteam'. This could theoretically happen, but it is recommended in the wording of the eligibility update that students compete with home clubs where possible.

An amendment was proposed by Adam Lane (Durham). A new requirement 2.2.3.6. "A maximum of one non-internally registered student can compete in a team."

Ell Murray accepts the amendment.

An amendment is proposed by Mia Green (Nottingham): "If a student is registered at a university where there is an existing BULSCA club, they can only compete for the university to which they are currently registered for that academic year." The amendment is rejected by Ell Murray and then by a vote.

An amendment is proposed by Adam Lane (Durham) to change 6.2.3.1.4 to 'must train and compete' not 'should'. This is accepted by Ell Murray.

Discussion devolves into small groups trying to consider how to word amendments to achieve what they want. At the suggestion of Mia Green, the proposal is withdrawn by Ell Murray for reconsideration, so that it can be discussed at the next AGM.

7. BULSCA Manuals Update

Unfortunately, the BULSCA manuals were not updated for the beginning of the season as they should be due to logistical problems. An editable copy of the previous manual could not be found and members of the BULSCA Judges Panel were not available to update it once it was.

Fortunately, with help from the previous committee and work from Ell Murray and Michael Kirkham, the manual is now updated.

A summary of the changes can be found below.

Rule 1.1.2.10 changed from 28 day deadline to a 42 day deadline for competition hosts to submit the date, time, and venue of their competition. The deadline is changed from days before closure of entries to prior to the start of the competition.

Rule 1.1.2.11 changed from 28 day deadline to a 42 day deadline for competition hosts to submit proposed Referee and SERC setters to the BULSCA Committee. The deadline is changed from days before closure of entries to prior to the start of the competition.

Rule 1.1.2.12 changed from 28 day deadline to a 35 day deadline for competition hosts to submit the names of the two SERC setters to the BULSCA Judges Panel.

Rule 1.1.2.17 to 1.1.2.20 added codifying the profit rules.

1.1.2.17 Send a finance report of all income and expenditure, including team entry cost, food and social charges, as well as profits of the competition to treasurer@bulsca.co.uk and league@bulsca.co.uk within fourteen (14) days of the end of the competition.



1.1.2.18 The maximum profit which a competition can make is restricted to one hundred pounds (£100), unless judges, helpers and bodies receive free food and social access at the competition.

1.1.2.19 At a competition where judges, helpers and bodies receive free food and social access, the maximum profit which may be made can be calculated using the following equation:

$$\text{Maximum competition profit (£)} = 100 \leq 100 + ((\alpha - \mu) \times \beta) \leq 250,$$

where α is the average competition entry cost per competitor (25% team entry fee + food and social cost per person) for the past season, μ is the cost per competitor charged at an individual competition (25% team entry fee + food and social cost per person), and β is the number of competitors at the competition. A profit limit calculator can be found on the BULSCA website. More information can be found in the finance pack.

1.1.2.20 Any profits above the allowed maximum must be declared in the finance report and transferred to the BULSCA accounts.

Section 2.4.1.1 renumbered appropriately.

Rule 2.4.2.1 added: There will be a five pound (£5) fine for any host club who fails to use the BULSCA ropes.

Rule 2.4.3.1 added: It is the responsibility of the club hosting the next competition to retrieve the ropes once the events have finished at the current competition, and confirm their location by email to league@bulsca.co.uk within forty-eight (48) hours of the ropes being retrieved.

Rule 3.3.1 updated from email chair@bulsca.co.uk to email league@bulsca.co.uk.

Rule 3.3.3 updated from email chair@bulsca.co.uk to email league@bulsca.co.uk.

Rule 5.1.7.2 updated to include 'either twenty-five (25) or fifty (50) metres' clarification.

For the Events Manual, rule 8.2.5.2 added: In a short course pool, once a competitor (leg 1-3) has completed his or her leg of the manikin relay they are able to exit the pool providing they do not interfere with other competitors.

For the Penalty and Disqualification code summary (updated to match RLSS rules),

DQ46 updated to remove 'or clip'

DQ48 distance changed from 5 to 10 m

8. Date of Next Meeting

This is to be decided, but ideally will be held on the weekend of Loughborough's BULSCA competition.

9. Any Other Business

None.

The meeting closed at 12:15.



Appendix A: Welfare and Inclusion Officer – Constitution Update

Is this an Online Voting Proposal or a General Meeting Proposal?

General Meeting

Proposer Name and Position

Eli Murray (BULSCA Chair)

Seconder Name and Position

Kirsty Reed (BULSCA Welfare Officer)

Aim – What do you want to achieve?

To update the Welfare Officer position described by the BULSCA Constitution in order to better reflect the needs of the job and to promote inclusive practices in all events affiliated with BULSCA.

Background – What do we need to know to consider the proposal?

Last year BULSCA voted to adopt a new Diversity and Inclusion Policy. However there is no officer directly responsible for implementing and overseeing the policy. Part of the policy describes 'reasonable adjustments' which can be made during BULSCA events at the request of competitors to improve accessibility of the events. At the time there was not a detailed process for how this would happen.

As part of this proposal, the Welfare Officer will become responsible for overseeing the process of receiving and enacting reasonable adjustments, working with the BULSCA Judges Panel and the BULSCA Committee to ensure things remain fair for all.

Proposal Details – What, specifically, do you want to do?

To edit the Welfare Officer description in the constitution to the following:

5. Welfare and Inclusion

The Welfare and Inclusion Officer shall be an appropriate person that is appointed annually by the BULSCA Committee as defined in section 3.2. They are not a member of the BULSCA Committee but are to work in conjunction with the BULSCA Committee on appropriate issues.

5.1.2. The Welfare and Inclusion Officer shall:

5.1.2.1. Be a point of contact for competitors, clubs, the BULSCA committee, the BULSCA Judges Panel and the RLSS on welfare and inclusion issues;



- 5.1.2.2. Aid clubs and committees to resolve any welfare, inclusion or safeguarding issues that arise;
- 5.1.2.2.1. For competitions with under 18s in attendance, liaise with competition organisers to ensure all reasonable accommodations have been made, such as photography requirements, social venue, etc.;
- 5.1.2.3. Ensure BULSCA, including the committee, member clubs, and individuals follow the Diversity and Inclusion Policy;
- 5.1.2.3.1. Where necessary, provide assistance to competition organisers or the referee when assessing reasonable adjustment requests as per Sections 1.1 and 1.1.5. of the Diversity and Inclusion Policy;
- 5.1.2.3.2. Keep an anonymised record of previously granted adjustment requests as per Section 1.1.11 of the Diversity and Inclusion Policy;
- 5.1.2.4. Update and maintain the BULSCA website Welfare Area alongside the Data Manager;
- 5.1.2.4.1. Monitor the incident reporting form, and provide the BULSCA committee with an anonymised statistical report to be published at the AGM.
- 5.1.2.5. Undertake other tasks as dictated by the needs of the job.

Motivation – Why are you proposing this?

To ensure that BULSCA has an appointed officer responsible for implementing the inclusion policy.

Timetable and Actions – What do we need to do?

Action	Deadline
Update the BULSCA Constitution	ASAP



Appendix B: External Student Eligibility

Is this an Online Voting Proposal or a General Meeting Proposal?

General Meeting

Proposer Name and Position

Eli Murray (BULSCA Chair)

Seconder Name and Position

Michael Kirkham (BULSCA Secretary)

Aim – What do you want to achieve?

To change the constitution to allow students at universities without a BULSCA club to compete on a league-counting team from a BULSCA member club.

Background – What do we need to know to consider the proposal?

BULSCA's eligibility rules were lifted entirely from BUCS at a time we were looking to become a BUCS sport; so they are worth reviewing and possibly changing to better suit our own needs.

The proposal does not make any drastic changes; to be eligible to compete in the league, competitors must still be a registered student on a full-time course (or placement year / year in industry during their course). Individuals are still only able to compete for one club per season (which prevents a travelling lifesaver going from club to club).

It is unlikely making external students league-eligible will affect many, but may be helpful for those in some circumstances e.g. students from non-BULSCA universities in the same city as a BULSCA club, students on placement year or students who commute in and live at home nearby a BULSCA club.

This proposal would also end the need to hold votes on changing a club's name to allow 1 or 2 external students to become league-eligible (e.g. changing to Universities of Nottingham to allow a Nottingham Trent student, Universities of Sheffield to allow a Sheffield Hallam student etc.).

Proposal Details – What, specifically, do you want to do?

Edit the BULSCA Constitution as follows:

6.2. Eligibility

6.2.1. ~~Participants should fulfil the British Universities & Colleges Sport criteria for competition which are reproduced in paragraphs 6.2.2 through 6.2.4.3.~~



Anyone may enter to compete at a competition hosted by a BULSCA member club. Only eligible participants will count towards the BULSCA League.

6.2.2. Eligible Participants - For a student to be eligible to **compete in the BULSCA League Competitions** they must:

6.2.2.1. Be an internally registered student(1) at an institution of Higher Education that holds current membership of the Association; and

6.2.2.2. Be registered on a credit rated course (e.g. MSc, Degree or HND)(21), and

6.2.2.3. Be undertaking a study programme equivalent to at least 60 credits per year, or in the case of a postgraduate student be undertaking a study programme of no less than 50% of the full time student programme. Higher Education institutions that have Further Education students registered with them and undertaking a minimum of 225 Guided Learning Hours are eligible to compete in BULSCA competitions ~~as long as they fulfil their National Governing Body regulations on age, and~~

~~6.2.2.4. Be a player who is permitted by the governing body of the sport concerned to participate alongside amateur competition in that sport; and~~

6.2.2.54. Have paid the appropriate Union or Athletic Union membership fee. **club membership fee.**

6.2.2.6. Students may only compete for the institution(s) with whom they are internally registered.

6.2.3. Special Cases for Participation – the following persons are classified as eligible to participate for in the BULSCA competitions **League:**

6.2.3.1. Non-internal students, provided they meet the other eligibility criteria.

6.2.3.1.1. This allows a student whose home institution does not have a BULSCA club to compete in the BULSCA League with a BULSCA club of a different institution;

6.2.3.1.2. This also allows for students who are away from their home institution, e.g. on a year in industry, to compete in the BULSCA League should they have access to another BULSCA member institution;

6.2.3.1.3. Non-internal students should hold an appropriate membership for, and train with, the BULSCA member club for which they compete;

6.2.3.1.4. Where possible, internal students attending BULSCA member institutions should train and compete with their university's club.

6.2.3.42. A student who is fully registered as an internal student at more than one BULSCA member institution (and is by BULSCA regulations eligible to compete for each of those institutions) may choose, annually, from among the institutions which they are eligible, which of those member institutions to represent.

6.2.3.23. No student may compete for more than one institution in any one academic year.

6.2.3.34. A Sabbatical Officer of either a Students' Union or an Athletic Union who has paid the appropriate Union or Athletic Union subscription **club membership.**

6.2.3.45. A student satisfactorily finishing his/her **their** course of study ~~between from~~ December onwards and March or later **is eligible** until the end of the academic year provided his / her **their** Union or Athletic Union subscription **club membership** has been paid.

6.2.3.56. A student embarking on a Sandwich Course and/or Year Abroad course provided all of the following:

6.2.3.56.1. The appropriate **club membership** fee has been paid to their Union or Athletic Union, and

6.2.3.56.2. Their Union or Athletic Union **club** has paid affiliation fees to BULSCA on his/her *their* behalf (if required), and



6.2.3.56.32. The duration of the course in industry is no more than one year,

6.2.3.56.43. ~~Officers of Unions or Athletic Unions at Universities~~ In cases of doubt **Club Captains / Committees** should refer their circumstances to the BULSCA Committee.

6.2.4. Ineligible participants -

The following students are ineligible to participate:

~~6.2.4.1. Students at 'franchised' colleges unless recognised as fully registered internal students of the member institutions of the Association.~~

~~6.2.4.2. Externally registered students, as determined by the University's Registrar.~~

6.2.4.31. Students undertaking 'foundation' courses are only eligible if their institution's Registry Office (or equivalent) deems them to fulfil these BULSCA eligibility requirements; i.e. are internally registered students of the BULSCA member institution and are studying an appropriate course as listed above.

~~1 A student who is classified by the university Registrar as a student who is studying at the member institution or assigned campus in an internal classification.~~

21 That is a course that is registered under CATS (Credit Accumulation and Transfer Scheme).

Motivation – Why are you proposing this?

A limited number of universities are represented in BULSCA. Students who are unfortunate enough to be at universities without a lifesaving club are unable to compete in the BULSCA league. Since we're a small organisation and generally aim to widen participation in university lifesaving, I believe it would be beneficial for us to welcome as many students as possible to compete in our league. These students may then be more inclined to start a club at their own university if they have experience of being fully involved in BULSCA.

Timetable and Actions – What do we need to do?

Action	Deadline
Update the BULSCA constitution	ASAP