

BULSCA COMMITTEE MEETING AGENDA



Meeting Information

Date:	28/09/2022	Location:	Google Meet
Time:	20:00	Chair:	El Murray
Called By:	El Murray	Taking Minutes:	Michael Kirkham

Attendees: Elinor Murray, Michael Kirkham, Dylan Nicol, Noah Hollowell, Chloe Warr, Lauren Hill, Mia Green

Apologies:

Preparation for Meeting

Please read:

RLSS Nationals swim and tow rules

(<https://www.rlss.org.uk/Handlers/Download.ashx?IDMF=8c4424ef-afee-4c4f-84fe-dcbd1532f1f1>).

BULSCA Constitution section 6.2.

Previous action points:

Action Points	Responsible	Due Date
Mia and Chloe to organise 1:1 meetings with El	MG and CW	Next meeting
Draft announcement of increased BULSCA membership fees	DN and EM	26/08/22
Follow up Birmingham club's unpaid champs fees	EM	Next meeting
Include £5 fine for not using BULSCA ropes in manual update	MK	Manual update
Create comp deadline calculator	MK	Next meeting
Send email about increasing membership and include that fines will be enforced.	DN	Next meeting
Continue developing the website.	NH	02/09/22
Develop content for freshers area of website	EM and LH	02/09/22
Provide photos and info for committee page to NH	All	02/09/22
Check if RLSS safeguarding policy applies to BULSCA welfare role	EM	Next meeting
Speak to new welfare officer	EM	Next meeting
Promote BULSCA inclusions policy	EM	Next meeting
Ask clubs what would be useful from freshers pack	EM	ASAP
Look in to suppliers for committee polos	DN	Next meeting
Add discussion of club support fund and an online shop to next agenda	MK	Next meeting

ACTION AND AGENDA ITEMS

Agenda Item	Outline	Time Allotted (mins)
Welcome and apologies		5
Confirm minutes/Matters arising		20
Judges Course	An update and discussion around the next judges course	5
Welfare Officer update	An update on the new welfare officer	10
Oxford external student question	Discussing a question from Oxford about an external student	10
Rope fines	Discussion around BULSCA rope fine from previous meeting	10
Swim and tow update	Discussion around bringing BULSCA swim and tow in line with RLSS	15
Champs update	An update on BULSCA championships organisation	10
Discussion of club support fund		
Next committee meeting	Agree on a date	5
Any Other Business		

OTHER NOTES OR INFORMATION

None



28/9/22 BULSCA COMMITTEE MEETING MINUTES

Action Points	Responsible	Due Date
Hold 1:1 meeting	EM & MG	Next meeting
Book 1:1 meeting	EM & CW	Next meeting
Support payment of Birmingham fee payments	DN	Ongoing
Create competition deadline calculator	MK	ASAP
Prepare content for a freshers area on the website	LH	Next meeting
Research RLSS safeguarding applicability to BULSCA	EM	Ongoing
Welfare and inclusions policy to be distributed	LH	ASAP
Research and finalise committee tops	DN	ASAP
Look into creation of freshers packs	EM	Ongoing
Organise judges course for BULSCA	MG	Ongoing
Source BULSCA judges tops	DN	Ongoing
Draft an email announcing the welfare area of the website	LH	Next meeting
Write a proposal for allowing external competitors to compete with BULSCA clubs in the league	EM	Next meeting
Discuss possible rope fine suggestions with the BJP	MK & EM	Next meeting
Notify the BJP of outcome of changing swim and tow discussion	MK	Next meeting
Distribute BULSCA champs information decided so far	CW & LH	Next meeting
Contact any local news organisations to spread champs info	MG & CW	Next meeting
Share contact information for contacting potential wakeboard sponsors	MG to CW	Next meeting
Contact club captains around possible champs sponsors	EM	Next meeting
Contact SLSCGB and RNLI about sponsorship/ advertising and SERCs	CW	Next meeting
Contact identity merch regarding the champs shop	EM	Next meeting
Liaise with Swansea regarding club support fund	DN	Ongoing
Find availability for the next committee meeting	EM	ASAP
Add discussion of club support fund to the next agenda	MK	Next meeting

Agenda Item	Summary of discussion	Action points
Welcome and apologies	Chloe 15 minutes late	
Confirm minutes/Matters arising	Previous meeting's minutes accepted. Matters arising:	Mia and EI to organise

	<ul style="list-style-type: none"> - Mia and El trying/working on it. Chloe booked meeting. - Brum unpaid champs fees: payment organised with Brum sport union. Dylan and Birmingham Uni LSC treasurer working on it. - Rope fines to discuss later. - MK still to make deadline calc. - Freshers area on website - link to existing clubs pages. - RLSS safeguarding policy application to BULSCA? Ongoing. - Welfare email and inclusions policy to be sent out. - Freshers packs not made. Looking to create them for Refreshers. - Committee tops source research ongoing. 	<p>meeting. DN to check on Brum fees. MK make comp deadline calc LH to work on freshers area on website EM to continue RLSS safeguarding research. DN working on committee tops.</p>
Judges Course	<p>Birmingham has 8-10 members interested in a judges course. MG: Will speak to RLSS contacts. Would like to organise before freshers. EM: Can it be held online? MG: This depends on recent updates to the judges course. MG to investigate DN: Will look into judges tops.</p>	<p>MG to look into organising course. DN to source judges tops.</p>
Welfare Officer update	<p>EM spoke to Kirsty (new welfare officer) who has created content for the welfare area on the webpage, which Noah has published. To update the constitution to include welfare and inclusions officer changes and update the role description we would use online vote (assuming this is constitutional). EM and the welfare officer have discussed creating an online anonymous reporting form. The new area and anonymous reporting should be announced by email.</p> <p>As part of the new inclusions policy BULSCA will make 'reasonable adjustments' for people at competitions. There will be a form on the website to request these and clubs will be asked to include it as part of their entry forms for competitions so it can be considered in advance. Any questions, contact Kirsty on welfare@bulsc.co.uk.</p>	<p>LH to draft email about welfare area on website.</p>
Oxford external student question	<p>EM received an email from the Oxford club captain asking about an external student competing with them. They are enrolled at another BULSCA university, but in Oxford for a year in industry. Can they compete as part of a league counting team with Oxford? Constitution says no as they are not enrolled at Oxford.</p> <p>EM is open to the idea of changing it so that any student can compete with a BULSCA club.</p>	<p>EM to write proposal and have it reviewed by the committee.</p>

	<p>DN: Seems reasonable if they are training with Oxford, they are competing with/affiliated with that club and are a student.</p> <p>MK: This case seems like a reasonable exception, but not sure about changing the rules.</p> <p>DN: Not sure if it would work as a recruitment tool for involving more people.</p> <p>LH: Seems like a good idea to improve involvement.</p> <p>MG: Cannot see any drawbacks from allowing more people to compete in the league.</p> <p>EM: Should read the constitution, draft what we think would be good and put it to clubs as a vote.</p>	
Rope fines	<p>Check whose responsibility it is to have the ropes between comps MK to check whose responsibility it is to take ropes from one comp to another. Noah currently has ropes in his possession.</p> <p>MK: Bobby (of BJP) raised the question if it was appropriate for clubs to hold onto them over summer or if the ropes should go to the committee?</p> <p>DN: It is better that it goes to a member of the committee. Then we can control where it goes from there. said it should be a shared responsibility. Possibly both clubs are fined £5.</p> <p>MG: What if the next competition's host is not at the previous competition?</p> <p>DN: Might be worth putting something in there about the BULSCA committee taking responsibility for it in this case. If it is the fault of the committee then no fines are due. It is harsh to put it onto the previous club.</p> <p>MK: Suggests £5 fine to each club as joint liability.</p> <p>CW: What if there is a dispute over who has the ropes?</p> <p>DN: We have to get confirmation that the ropes have been handed over.</p> <p>EM: Suggest it is the host club's responsibility to retrieve at the previous competition and confirm with a committee member at that competition. If this doesn't happen, notify the BULSCA committee once they get home (ASAP).</p>	MK: discuss this with the BJP.
Swim and tow update	<p>Bobby (from BJP): The BJP suggests following the new non-contact tow event rather than the contact TOW BULSCA use.</p> <p>"Your request was to make recommendations based on updated guidance from the RLSS and international rules. The problem with the extended arm tow is it goes against everything we teach about personal safety during a rescue.</p>	MK: Notify the BJP.

	<p>It's difficult to make recommendations on an event that is now obsolete in the ILS and RLSS competitions. So it comes down to what it is we are trying to achieve by running the race. I don't see why we shouldn't follow what the RLSS is now running in nationals. I believe it was rejected previously when it was a tea towel tow but that has been updated to a t-shirt now. I think we potentially risk future accreditation from RLSS as we are running an event outside the scope of their events."</p> <p>MG: Extended arm tow is in survive and save and so still seems reasonable.</p> <p>DN: It would be an extra requirement to ask competitors to bring a t-shirt for in-pool use. Extended arm tow is more realistic for an unconscious casualty. Additionally, extended arm tow seems safer as the swimmer has more control over casualty. The issue should go to a vote with clubs.</p> <p>LH: Personal experience of tows at RLSS nationals is that they are more difficult. For information: Have to wear the t-shirt to start the race. T-shirts are not standardised which adds difficulty.</p> <p>MG: It makes the turn more difficult as the casualty is not supported in the grip. It increases questions of if the casualty is helping too much or just stopping themselves rolling.</p> <p>MK: It is probably too late to introduce the change for this year.</p> <p>The consensus is not to introduce it now, but to look at it at the next GM.</p>	
Champs update	<p>CW: The BULSCA Championships will be on March the 18/19th. This is the weekend after RLSS speeds. It is unfortunate as it covers mothers day, but is the only available/good option. Champs will be held at Crawley at the K2 pool. CW will discuss the budgeting with DN.</p> <p>Will not make a loss, promises Chloe.</p> <p>There is a training pool to use for warmups. CW is looking into the budget and options for a gala dinner as there was last year. Accommodation options are still being explored. Holding any current RLSS award is the requirement for competing. CW is looking into sponsorship options. The champs details so far will be distributed by LH.</p> <p>CW is considering promotional options for the event, such as appearing on local radio. MG will help find a contact.</p> <p>MG: I work at a wake park, could look at sponsorship from wakeboarding organisers/suppliers.</p> <p>CW: To contact SLSGB and RNLI about support and SERCs.</p>	<p>LH: email champs details determined so far to mailing list.</p> <p>MG: tell CW any local news organisations.</p> <p>MG: share contact information for contacting potential wakeboard sponsors</p> <p>CW: contact SLSGB and RNLI about</p>

	<p>EM: Previously there has been discussion around setting up an online shop for champs merchandise to make life easier on the day.</p> <p>CW: I Would like to use the website for things such as entry and payment if possible. A shop could be a good addition.</p>	<p>sponsorship/ advertising and SERCs.</p> <p>EM: Message in captains chat about sponsorship ideas</p> <p>EM: contact identity merch re:shop</p>
Discussion of club support fund	<p>Should we allow applications throughout the year or wait until the end of the year as previously?</p> <p>Seems like a good idea, but postpone discussion for treasurer (Dylan's battery died)</p>	MK: Add to next agenda
Any Other Business	<p>DN: Membership fees: should be receiving the BULSCA card and card reader from the previous treasurer to have complete access to BULSCA accounts in the next week. This Monday DN will send out a membership fee email to clubs. Regarding the club support fund for increased membership, DN will ask for proof that funding is required. Committee will review proof over email and discuss at a committee meeting if needed.</p> <p>Swansea have asked about a club support fund payment awarded last year, but not yet received. This is to be addressed once DN has access to the accounts.</p>	DN: liaise with Swansea regarding club support fund.
Next meeting	EM to organise the next meeting for the second or third week of October.	EM: availability poll