

BULSCA COMMITTEE MEETING AGENDA



Meeting Information

Date:	08/01/22	Location:	Jitsi Meet
Time:	12:00	Chair:	Ben Barker
Called By:	Ben Barker	Taking Minutes:	Adam Lane

Attendees: Ben Barker, Adam Lane, Emma Smith, Dylan Nicol, Theo Levison

Apologies: Emily Childs

Preparation for Meeting

Previous action points:

Action Points	Responsible	Due Date

AGENDA ITEMS

Agenda Item	Outline	Time Allotted (mins)
Welcome and apologies		5
Initial Committee Admin <ul style="list-style-type: none">• Profiles• Aims• Empty Positions• Recruitment Plan		
Projects Update		
Immediate Summer Plan <ul style="list-style-type: none">• GLSA Comp Preparation• RLSS eLeague• BULSCA eLeague 2• Charity Events?		
Term Start Plan		

<ul style="list-style-type: none"> • Committee Reports • Drop-In Session • Pre-Freshers and Freshers Events [Member Profiles, Club Profiles] • Promotional Video push • RLSS Comp Preparation • Crawley Open Comp Preparation • Judges Course? • S&S Instructor Course? 		
Any Other Business		

OTHER NOTES OR INFORMATION

None

08/01/22 BULSCA COMMITTEE MEETING MINUTES



Action Points	Responsible	Due Date

Agenda Item	Summary of discussion	Action points
Welcome & Apologies	Apologies from Emily	
Champs	<p>Accommodation for Friday & Saturday is sorted, Canley Community Centre - Concerns about the size of the accommodation. If its too small then will look into getting another one (£280)</p> <p>Judges & helpers - will think about arranging airbnb but they would have to pay for it.</p> <p>Registration closes friday evening (6pm?)</p> <p>Should have access to drop off equipment friday night</p> <p>Saturday:</p> <p>Registration opens 9am, events start 10:30</p> <p>First events are obs/line throw</p> <p>Officials 30mins break (have a buffet)</p> <p>Restart at 12:30</p> <p>Officials 30 min break</p> <p>Restart at 3pm</p> <p>Will need 16 manikins for super lifesaver</p> <p>Finish at 6pm, accommodation opens at 7pm, dinner starts at 8pm</p> <p>Sunday:</p> <p>8am accommodation exit.</p> <p>Isolation opens at 8am, closes at 8:30am.</p> <p>SERCs start 9am</p> <p>Officials lunch at 1pm after SERCs are complete</p> <p>Speeds start at 1:30pm, only using 25m pool</p> <p>Have pool until 3:30pm</p> <p>Result & presentation start at 4. Leave by 5:30pm</p>	

	<p>Concerns about whether people will want to attend the evening meal due to the £15 cost.</p> <p>Expected costs are around £6500. Sponsorships are needed to keep costs as low as possible. Can change depending on numbers</p> <p>Merch plans only to make hats and a t-shirt in order to not make a loss like Champs 2020. Emma to look into creating a logo and getting a quote for hats and t-shirts. Minimum orders of 50 hats, 50 t-shirts.</p> <p>Flexible with requirements of RLSS awards, saying individuals should be qualified but not having as a requirement.</p> <p>Adam to work on the Champs manual to make sure its up to date</p> <p>Ben to contact the RLSS about a social media takeover for champs.</p> <p>Emma to contact Sam O'Connor about being a commentator.</p>	<p>Emma (&Adam)</p> <p>Adam</p>
GM/upcoming comps	<p>Has been announced</p> <p>Notts comp needs to be announced but forms are ok</p> <p>Ben tp speak to Steph Andrews about hosting a judges course on the sunday after Notts</p> <p>National speeds form has been sent out</p>	
AGM	Planning to host in June	