

# BULSCA COMMITTEE MEETING AGENDA



## *Meeting Information*

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<b>Date:</b>	25/8/21	<b>Location:</b>	Jitsi Meet
<b>Time:</b>	20:00	<b>Chair:</b>	Ben Barker
<b>Called By:</b>	Ben Barker	<b>Taking Minutes:</b>	Adam Lane

**Attendees:** Ben Barker, Adam Lane, Emily Childs, Theo Levison

**Apologies:** Dylan Nicol, Emma Smith

## *Preparation for Meeting*

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### **Previous action points:**

<b>Action Points</b>	<b>Responsible</b>	<b>Due Date</b>
Make sure all handovers are done	Ben	Next meeting
Send committee profiles to Emily for her to post on our social media	All committee	25th July
Advertise empty committee positions	Emily	Next meeting
Everyone to continue work on their individual projects	All committee	-
Transfer money to recipient clubs of the club support fund	Emma	Next meeting
Pay BULSCA's membership to the RLSS	Emma	ASAP
Write first committee report	Ben	September
A-levels results day post	Emily	10th August
Write and post committee aims	Ben & Emily	1st August

### **AGENDA ITEMS**

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<b>Agenda Item</b>	<b>Outline</b>	<b>Time Allotted (mins)</b>
Welcome and apologies		5
Handover check		
Circles feedback		
Calendar update: <ul style="list-style-type: none"><li>• GLSA cup</li><li>• RLSS Challenge</li><li>• Empty officer elections</li><li>• Drop-in session</li></ul>		

<ul style="list-style-type: none"> <li>• Committee report</li> <li>• BULSCA 4x25 challenge</li> <li>• Freshers plan</li> <li>• RLSS CPR Challenge</li> <li>• Judges course</li> <li>• Crawley open</li> <li>• Movember</li> <li>• Bristol comp</li> <li>• Warwick comp</li> <li>• Brum comp</li> <li>• RLSS Don't Drink and Drown</li> </ul>		
Projects update		
Any Other Business		

## OTHER NOTES OR INFORMATION

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None

# 25/8/21 BULSCA COMMITTEE MEETING MINUTES



<i><b>Action Points</b></i>	<i><b>Responsible</b></i>	<i><b>Due Date</b></i>
Everyone to continue their individual project	Everyone	-
Buy pocketmasks for Birmingham	Emma	ASAP
Complete first committee report	Ben	3rd September
Speak to GLSA signups regarding GLSA cup	Ben	ASAP
Confirm scoring shadowing for Theo (+ maybe Ben)	Ben	October
Speak to Judges panel about new nominee	Ben	ASAP
Email the RLSS and GLSA	Ben	ASAP
Drop-in session post (8th September)	Emily	26th August
Investigate the RLSS CPR challenge	Ben	29th September
Produce club and member highlight posts	Ben & Emily	19th September
Plan a judges course	Ben & Dylan	-

<i><b>Agenda Item</b></i>	<i><b>Summary of discussion</b></i>	<i><b>Action points</b></i>
Welcome and apologies		
Handover check	All handovers complete apart from Theo who is doing one with Luke Peel soon	
Circles update	Ben to send emails. 2 meetings with RLSS (1 so far, 1 rearranged), GLSA and RLSS need contacting	Ben

<p>Calendar update:</p> <ul style="list-style-type: none"> <li>● GLSA cup</li> <li>● RLSS Challenge</li> <li>● Empty officer elections</li> <li>● Drop-in session</li> <li>● Committee report</li> <li>● BULSCA 4x25 challenge</li> <li>● Freshers plan</li> <li>● RLSS CPR Challenge</li> <li>● Judges course</li> <li>● Crawley open</li> <li>● Movember</li> <li>● Bristol comp</li> <li>● Warwick comp</li> <li>● Brum comp</li> <li>● RLSS Don't Drink and Drown</li> </ul>	<p>GLSA cup, RLSS comp and empty officer elections nothing to note.</p> <p>Drop in session to happen 1st September, 8pm. Committee report to be posted the day after. Emily to post tomorrow.</p> <p>Committee report to be completed by the 3rd September.</p> <p>4x25 Challenge - Similar format to last year with a more formal launch. Potential fundraising opportunity for the RLSS. Focus on raising awareness rather than raising money, although we will try and do both. Target as many clubs as possible. BULSCA committee members to start and try and tag as many people as possible. Aim to launch in September. Emily to repost people's challenge attempts on BULSCA social media.</p> <p>RLSS are doing a CPR challenge (Wed 29th September). Would be good to get involved. Last year they did something similar where people took 10 minute slots. Ben to confirm details.</p> <p>Club highlight posts and club member posts. Highlight of each clubs freshers events along with one post highlighting individuals. Another post after freshers fayre to highlight the freshers events that has gone on. Ben and Emily to plan posts</p> <p>Judges course to be planned soon. Good to recruit new judges and refresh old ones.</p> <p>Crawley open another competition that may go ahead. Ben to have a meeting with Luke Peel.</p> <p>No updates on league competition.</p>	<p>Emily &amp; Ben</p> <p>Ben</p> <p>Ben</p> <p>Ben &amp; Emily</p> <p>Ben &amp; Dylan</p>
Projects update	Everyone's projects underway. No large issues to highlight.	
Any Other Business	Next meeting planned for end of Septemeber.	