



## British Universities Life Saving Clubs' Association

Dear All,

As I'm sure you are all aware the BULSCA AGM will be held soon.  
The provisional date, time and location for this is:

**Date: Sunday 3<sup>rd</sup> May**

**Time: 9:30 am**

**Location: Loughborough University**

I'm just waiting for Loughborough to confirm that they can provide us with a meeting room.

Items for the Agenda must be received **at least 10 days** before the AGM. Otherwise they will not be accepted. Please do not simply wait and raise items for discussion in A.O.B. (in London over a 1/3 of the meeting was actually discussing items from A.O.B.).

Items that refer to changes to BULSCA documents will be required to be distributed to BULSCA by **Friday 27<sup>th</sup> March** (this is so that all clubs/members can have plenty of time to read through the documents and acquire their clubs' general consensus by the time of the AGM).

After this weekend the following documents will be available for easy download via the BULSCA website ([www.bulzca.co.uk](http://www.bulzca.co.uk)):

**Documentation:**

**BULSCA AGM Agenda 2009 (last updated 26/02/09)**

**BULSCA Committee Roles**

**Other resources:**

**BULSCA AGM Minutes 2008**

**BULSCA Constitution v2.0**

**BULSCA Competition Manual v4.1**

**BULSCA Disciplinary Policy v1.3**

**BULSCA Financial Policy v1.0**

The first two documents I have attached for your convenience, any other documents you wish to refer to can be found elsewhere on the BULSCA website.

Please note that from now until **Saturday 25<sup>th</sup> April 2009**, the BULSCA AGM Agenda will be continually updated. Please check that you have the latest

version (via the website), and that you have referred to the latest agenda before submitting items to me ([secretary@bulsca.co.uk](mailto:secretary@bulsca.co.uk)) for the Agenda.

At the AGM BULSCA will also be holding its annual election for the BULSCA Committee. If you wish to nominate yourself for a position on the BULSCA Committee please email me with a small explanation (approximately 250 words) as to why you want to be elected on to the BULSCA Committee. Please be aware that that information may be circulated to clubs so that they can have a preliminary idea before AGM. It is also very likely that each candidate will be asked to make a short speech and be subject to questions regarding the role for which they are running. Please note that any nominations must also be received **at least 10 days** before the AGM.

Please note that only the Chair must be a current student and be eligible to compete for a member institution under section 5.2 of the BULSCA Constitution for their entire period of office. The remaining six positions are also open to BULSCA 'old boys'. So please forward this email on to any potentially interested old boys from your club.

The attached document, entitled BULSCA Committee Roles, contains the constitutional requirements for each committee position followed by the committee's brief overview of what they feel are the practicalities of their role. Please feel free to contact any of the current committee to ask them about their role and what they do to gauge as to whether you wish to run their position.

Additionally, can all clubs please let me know of the number of people they are bringing. This in theory should be your 'outgoing' and 'incoming' Club Captain/Chairperson/President. Please remember that each club will only get one vote regardless of the number of people that attend and in the interest of time (and space) please do not bring your entire club. If for some reason you cannot send a representative for your club please send your apologies, unfortunately proxy votes cannot be accepted.

If you have any questions or comments, please do not hesitate to contact me at [secretary@bulsca.co.uk](mailto:secretary@bulsca.co.uk).

Best regards,

Steve

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Steve Tedds  
Secretary 2008-09  
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